

# R. J. Jacques, Inc.

## Application for Employment

R. J. Jacques, Inc. is an equal opportunity employer and is committed to excellence through diversity

Please print or type. The application must be fully completed to be considered. Please complete each section even if you attach a resume.

### Personal Information

Full Name:

Address:

City:

State:

Zip:

Phone:

Email Address:

Are You A U.S. Citizen?

Yes No

If Not, Are You Legally Allowed To Work In The U.S.?

Yes No

Have you ever been convicted of a crime?

Yes No

Answering yes does not constitute an automatic rejection for employment. Date of offense, seriousness and nature of the crime may be considered dependant on position applied for.

Do You Have A Valid Driver's License?

Yes No

Are You Willing To Submit To Pre-employment Drug Screening

Test? Yes No

Have You Ever Applied Previously Or Worked For

This Company? Yes No

If Yes, When?

How Where You Referred To Us?

### Employment Desired

Position You

Are Applying For:

Date

Available

Desired

Wage

Type Of Employment Desired

Full Time Part Time Seasonal

Currently Employed?

Yes No

May We Contact Your Current

Employer? Yes No

### Education

School Name

Location (City/State)

Years  
Attended

Graduate / Degree

### Summary of Skills or Qualifications

**Personal References (Unrelated)**

Name	Address (City, State)	Company	Phone	Years Acquainted

**Employment History (Begin With Most Recent Position)**

Dates Of Employment: From    /    /    To    /    /			Position Held:	
Company Name:			Phone:	
Address:		City:	State:	Zip:
Starting Pay Rate \$    /	Ending Pay Rate \$    /	May We Contact This Employer For Reference: Yes    No		

Responsibilities:

Reason For Leaving:

Dates Of Employment: From    /    /    To    /    /			Position Held:	
Company Name:			Phone:	
Address:		City:	State:	Zip:
Starting Pay Rate \$    /	Ending Pay Rate \$    /	May We Contact This Employer For Reference: Yes    No		

Responsibilities:

Reason For Leaving:

Dates Of Employment: From    /    /    To    /    /			Position Held:	
Company Name:			Phone:	
Address:		City:	State:	Zip:
Starting Pay Rate \$    /	Ending Pay Rate \$    /	May We Contact This Employer For Reference: Yes    No		

Responsibilities:

Reason For Leaving:

We are an equal opportunity employment company. We are dedicated to a policy of non-discrimination in employment on any basis including race, creed, color, age, sex, religion or national origin; or physical defects. We are also a drug-free company and conduct random drug testing.

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries as necessary of my personal, educational, and employment for all of the statements in this application. I hereby release employers, schools, or individuals from all liability when responding to inquiries in connection with my application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, may be terminated at any time without any previous notice.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

FOR OFFICE USE ONLY: